



FOR YOUTH DEVELOPMENT
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

ONLINE REGISTRATION DIRECTIONS

Over the summer, the Eugene Y switched to a new software system. With the new system you can access your account from any computer in the world! You can pay your childcare bill, sign up for youth basketball, view upcoming swim lesson sessions and so much more!

Once you select the program you'd like to register for, your screen will look like this:

The screenshot shows a web interface with a header "Welcome, Guest" on the left and "Program Search" on the right. Below the header are three main boxes. The first box, titled "I want to sign in to my account", contains fields for "Email Address" and "Password", a link for "Forgot your password?", and a "Sign In" button. The second box, titled "I want to set up online access for my account", contains explanatory text and a "Find Account" button. The third box, titled "I don't have an account, but I want to create one", contains explanatory text and a "Sign Up" button.

You'll select one of the three boxes depending on when you last registered for a Y program:

FIRST BOX – You have successfully accessed the new software before.

SECOND BOX – Participated in a Y Program since June 2011

THIRD BOX – Participated in a Y Program prior to May 2011 or Never participated in a Y Program.

Once you determine which box to select, follow these directions:

FIRST BOX – "I want to sign in to my account"

Use this box if you have successfully accessed the new system before, most likely being a Summer Camp or Childcare participant.

SECOND BOX – “I want to set up online access for my account”

Use this box if you or someone in your family participated in Y program after June 2011 (includes Summer Camp, Childcare, Youth Sports & Swim Lessons) or is a facility member of the Eugene Y.

Click on the “Find Account” link at the bottom of the box.

In the window that pops up, you’ll fill out the following information:

- a. Last Name (Parent’s last name)
- b. Birth Date (providing you gave us one, if you didn’t this option won’t work and you’ll have to send an e-mail to jeff@eugeneymca.org with your correct birth date)
- c. Zip Code (Of the Parent’s billing address)

THIRD BOX – “I don’t have an account, but want to create one”

This box is applicable if you have never participated in a Y Program or haven’t since Spring 2011.

You’ll create a new account adding yourself and any other parents first, and then any children.

As always, if you have any questions or the computer is having a bad glare day, contact us and we will get it figured out.

Thank you for being a part of our big move to a new, user friendly system.

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